

16 November 2025

Recommendation for Dionna Burton

To Whom It May Concern,

I am honored to recommend Dionna Burton, with whom I worked closely for two years while serving as Program Manager for the Department of Child Safety. Dionna was a case manager in one of the seven units under my supervision, and throughout our time working together she consistently distinguished herself as a dedicated and highly capable professional.

Dionna's performance evaluations consistently reflected her excellence with ratings of exceeds expectations. These evaluations were a direct result of her strong work ethic, her ability to manage complex caseloads with efficiency, and her commitment to the individuals and families she served. She demonstrated strong interpersonal skills, balanced empathy with professionalism, and always maintained a positive and collaborative presence within her team.

Dionna is an excellent communicator, both in writing and in person, and she has a natural ability to build trust and rapport. She approaches challenges with composure, and she is equally effective working independently or as part of a team. These qualities make her particularly well-suited for counseling roles, where compassion, organization, and resilience are essential.

I know that Dionna Burton will be an asset to any organization. She brings not only skill and experience but also genuine care for the people she supports. I recommend her without reservation and encourage you to consider her for opportunities in counseling or related fields.

Sincerely,

A handwritten signature in black ink, appearing to read "George Velez", written over a horizontal line.

George Velez, LMSW
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